

ARCHIVES OF THE ANGLICAN DIOCESE OF NEW WESTMINSTER PARISH RECORDS INVENTORY

[Microfilm #'s added: February 18, 2004.]

04.06 **ST. THOMAS, VANCOUVER**

[Reformatted: March 19, 2003] [Updated April 15, 2024]

<i>Box / File</i>	<i>Item</i>	<i>Dates</i>	<i>Accession #</i>
-------------------	-------------	--------------	--------------------

***** Records for a parish MAY appear under any or all of the following series headings. The heading will not appear in the Inventory where no parish records for it are on deposit in the Archives.

Series 1/ CONSECRATIONS / DEDICATIONS / INCORPORATIONS

Series 2/ VITAL STATISTICS RECORDS [Baptisms, Confirmations, Banns of Marriage, Marriages, Burials]

Series 3/ SERVICE REGISTERS

Series 4/ VESTRY RECORDS

4A) Minutes / Reports

4B) Finance

4C) Property / Buildings / Equipment

4D) Trustees Records

Series 5/ CHURCH COMMITTEE RECORDS

5A) Minutes / Reports

5B) Correspondence

5C) Sub-Committees

5D) Church Office Files

Series 6/ INCORPORATED BODIES WITHIN THE PARISH

Series 7/ CLERGY / WORSHIP RECORDS

7A) Clergy: material by & about parish clergy

7B) Worship: may include Altar Guild, Choir, Worship Committee, service orders, pew leaflets

Series 8/ PARISH GROUPS / ORGANIZATIONS

Series 9/ PARISH PUBLICATIONS / PUBLICITY

Series 10/ SPECIAL EVENTS / HISTORICAL MATERIAL / DONORS

10A) Special Events

10B) Historical Material

10C) Donors

Series 11/ NON-TEXTUAL RECORDS

11A) Architectural Plans

11B) Photographs

11C) Microfilm Reels

11D) Other

04.06

ST. THOMAS, VANCOUVER

[Microfilm #'s added: February 18, 2004.]

[Reformatted: March 19, 2003] [Updated April 15, 2024]

Box / File	Item	Dates	Accn. #
Series 1/ CONSECRATIONS / DEDICATIONS / INCORPORATIONS			
D 1499/5	Incorporation and Bylaws	1992	/D2010/18
D 1499/8	Columbarium Bylaw	2011	
Series 2/ VITAL STATISTICS RECORDS [Baptisms, Confirmations, Banns of Marriage, Marriages, Burials]			
Boxes 193 & 195 are in storage. Please use microfilm.			
D 193 / 1	<u>PARISH REGISTER</u>	Reel: DNW 90	1912-1943 / D985-17
	Baptisms 1912-1923		
	Confirmations 1915-1942		
	Marriages 1912-1940		
	Burials 1914-1943		
D 193 / 2	Baptismal Register	Reel: DNW 90	1923-1932 / D985-17
D 193 / 3	Baptismal Register	Reel: DNW 90	1932-1952 / D985-17
D 193 / 4	Baptismal Register	Reel: DNW 90	1952-1959 / D985-17
D 193 / 5	Baptismal Register	Reel: DNW 90	1959-1971 / D085-17
D 1500	Confirmations		1943-2006 /D2010-18
D 195 --	Church Marriage Register	Reel: DNW 91	1940-1952 / D985-17
D 194 / 1-5	X 5 Civil Marriage Registers		1920-1963 / D985-17
D 199 --	X 2 Civil Marriage Register		1963-1977 / D985-17
D 1500	Banns of Marriage		1951-1989 /D2010-18
D 1500	Marriages		1977-2010 /D2010-18
D 195 / 2	"Funerals, etc." [burial permits, funeral details]		1975-1985, 1990 / D997-12
D 1500	Burials		1943-2006 /D2010-18
Series 3/ SERVICE REGISTERS			
D 195 --	X 3	Reel: DNW 91	1912-1972 / D985-17
D 195 / 1	X 1	Reel: DNW 91	1972-1985 / D993-19
Series 4/ VESTRY RECORDS			
D 925 / 11	Foster Children		1979..1996 / D997-13
D 924 / 1	Parish lists		1975-1984 / D997-13
D 924 --	Parish card file		ca. 1986 / D997-13
D 196 / 2	Parochial statistics		1943-1953 / D993-19
D 196 / 1	Parochial statistics	1939-1940; 1960-1967	/ D993-19
D 197 / 1	Parochial Statistics		1975-1985 / D993-17
D 925 / 3	Policies & job descriptions		1988 / D997-13
D 1457/1	Annual Report Questionnaire		2008 /D2010-18
D 1459/1	Parish list/directory		1987, 1997 /D2010-18
D 1459/14	Congregation Lists, reports		/D2010-18
D 1459/11	Parish Lists		1993-2002 /D2010-18
D 1498/25	Parish Parochial Stats		1995-2004

4A) Minutes / Reports

D 196 --	Minutes – with Church Committee	1918-1926	/ D985-17
D 197 / 9	Minutes – with Church Committee	1927-1930	/ D985-17
D 197 / 10	Minutes – with Church Committee	1931-1932	/ D985-17
D 923 --	Minutes – with Church Committee	1933-1934	/ D985-17
D 923 /	Minutes - with Church Committee	1935-1938	/ D985-17
D 196 --	Minutes – with Church Committee	1939-1949	/ D985-17
D 196 --	Minutes – with Church Committee	1949-1965	/ D985-17
D 923 /	Minutes – with Church Committee	1979	/ D997-13
D 923 / 8	Minutes – with Church Committee	1980-1981	/ D997-13
D 923 / 7	Minutes – with Church Committee	1982-1983	/ D997-13
D 923 / 3	Minutes – with Church committee	1990	/ D997-13
D 1499/1	Minutes and Reports	1998-2008	/D2010-18
D 1499/2	Annual Reports	1992-1999	/D2010-18
D 1499/3	Annual Reports	1981-1989	/D2010-18
D 1500/3	Annual Reports	2001-2008	/D2010-18
D 1736/3	Annual Report	2005	2012-08-14/13
D 1737/1	Annual Reports	1998-1999	2012-08-14/13
D 1737/4	Annual Reports	2004	2012-08-14/13
D 1737/6	Annual Reports	2000-2002	2012-08-14/13

Dates refer to the year the Reports were presented to the Vestry meeting:

copies are parts of Accessions – D985-17, D993-19 & D997-13. All booklets include minutes.

D 197 / 2	Annual Reports	1939, 1955	
D 197 / 3-8	Annual Reports	1964-1992	

4B) Finance

D 1458/2	Stewardship Campaign	1999	/D2010-18
D 1459/18	Memorial Fund		/D2010-18
D 1498/34	Estate – Esselmont	2009	/D2010-18
D 1499/6	Mortgage – St. Margaret Street Rectory	1992	/D2010-18

4C) Property / Buildings / Equipment

D 925 / 4	Break-ins / Ecclesiastical Insurance	1976, 1979, 1982-1983	/ D997-13
D 925 / 5	Organ/Organists	1980.1990	/ D997-13
D 1457/3	Property Assessments	1979-1992	/D2010-18
D 1459/5	Lane Lighting Agreement with City of Vancouver	1989	/D2010-18
D 1459/7	Building Permit – ramps	1992	/D2010-18
D 1459/9	Building maintenance		/D2010-18
D 1459/10	“Creation” windows		/D2010-18
D 1459/12	Building Sign		/D2010-18
D 1459/13	Rectory Mortgage, Construction Contract		/D2010-18
D 1499/4	Rectory – Building records and plan		/D2010-18
D 2017/3	Land Transfer	2017	

4D) Trustees / Wardens’ Records

D 925 / 2	Warden: Monica Hanna – misc. material	mainly 1985	/ D997-13
-----------	---------------------------------------	-------------	-----------

Series 5/ CHURCH COMMITTEE RECORDS**5A) Minutes / Reports**

D 925 / 7	Parish Council material [Cheryl Tobias’ copies]	1987	/ D997-13
D 196 --	Minutes – with Annual minutes	1918-1926	/ D985-17
D 197 / 9	Minutes – with Annual minutes	1927-1930	/ D985-17
D 197 / 10	Minutes	1931-1932	/ D985-17

D 923 --	Minutes – with Annual minutes	1932-1934	/ D985-17
D 823 / 1	Minutes – with Annual minutes	1934-1939	/ D985-17
D 196 --	Minutes – with Annual minutes	1939-1949	/ D985-17
D 196 --	Minutes – with Annual minutes	1949-1965	/ D985-17
D 923 / 11	Minutes	1974-1975	/ D977-13
D 923 / 10	Minutes	1976-1977	/ D997-13
D 923 / 9	Minutes – with Annual minutes	1978-1979	/ D997-13
D 923 / 8	Minutes – with Annual minutes	1980-1981	/ D997-13
D 923 / 7	Minutes – with Annual minutes	1982-1983	/ D997-13
D 923 / 6	Minutes	1984-1985	/ D997-13
D 923 / 5	Minutes	1986-1987	/ D997-13
D 923 / 4	Minutes	1988-1989	./ D997-13
D 923 / 3	Minutes – with Annual minutes 1990	1990-1991	/ D997-13
D 923 / 2	Minutes	1992-1993	/ D997-13
D 1457/4	Minutes	1994, 2000-2002	/D2010-18
D 1457/5	Minutes	2003	/D2010-18
D 1457/6	Minutes	1988	/D2010-18
D 1459/16	Minutes	2004-2005	/D2010-18
D 1498/26	Minutes & Incorporation File	1995-2004	/D2010-18
D 1736/4	Parish Council Minutes and Parish Administration	2005	2012-08-14/13
D 1736/7	Parish Council	1999-2001	2012-08-14/13
D 1737/3	Parish Council	2004-2006	2012-08-14/13
D 1737/5	Parish Council	2001-2002	2012-08-14/13
D 1737/11	Parish Council	2003-2004	2012-08-14/13

5B) Correspondence

D 1459/2	Correspondence	1986-1990	/D2010-18
D 1459/21	Parish Council Correspondence	1986-1996	/D2010-18
D 1500/2	Letters	2009	/D2010-18
D 1500/4	Correspondence		/D2010-18

5C) Sub-Committees

D 925 / 9	Bazaars	1969-1985	/ D997-13
D 1457/2	Bazaars	1985-1989	/D2010-18
D 1457/1	Bazaars	1990-1994	/D2010-18
D 925 / 6	Fellowship Committee [Cheryl Tobias' copies]	1987-1988	/ D997-13
D925 / 8	Ministry Development Committee	1987-1989	/ D997-13
D 925 / 12	Newcomers Ministry	1975..1991	/ D997-13
D 925 / 10	Youth Ministry Committee	1983	/ D997-13
D 1498/3	Bazaar	2002-2006	/D2010-18

5D) Office Files

D 1458/3	Hispanic Services	2004-2006	/D2010-18
D 1458/4	Hispanic Services	2001-2004	/D2010-18
D 1458/5	Hispanic Ministry	2001-2004	/D2010-18
D 1458/8	Visioning/Long-Term Planning	1997	/D2010-18
D 1458/9	Memorial Garden [did not come to fruition]	2004-2005	/D2010-18
D 1458/10	Hispanic Ministry	2004-2006	/D2010-18
D 1458/14	All Members Stewardship Visit Report	1999	/D2010-18
D 1458/16	Outreach	1995-1999	/D2010-18
D1459/6	Job Descriptions		/D2010-18
D 1459/8	Rectory Rentals	1991-2000	/D2010-18
D 1459/11	Furnishings		/D2010-18
D 1459/17	Fellowship	1987-1993	/D2010-18
D 1459/19	Ministry Plan		/D2010-18
D 1459/20	Outreach		/D2010-18
D 1459/23	Summary of Insurance	2010	/D2010-18
D 1459/24	Programs – General		/D2010-18

D 1459/25	Refugees		/D2010-18
D 1498/1	Picnic	1989, 1997	/D2010-18
D 1498/2	Harvest Festival	1998	/D2010-18
D 1498/5	Lay Job Descriptions	1998-2003	/D2010-18
D 1498/6	Organist	1994-2002	/D2010-18
D 1498/7	Parish Elections/Appointments	2000	/D2010-18
D 1498/8	Secretary	1999	/D2010-18
D 1498/9	Servers	2000	/D2010-18
D 1498/12	Flower Festival		/D2010-18
D 1498/13	Diocesan Archives [file contains Annual Vestry Reports, lists etc.]	1987-2002	/D2010-18
D 1498/14	Deanery	1981-2003	/D2010-18
D 1498/15	Correspondence to Parishioners	1996-2006	/D2010-18
D 1498/16	Roll of Honour		/D2010-18
D 1498/27	All Members Stewardship Visit	1999	/D2010-18
D 1498/28	Parish Profiles and Vision	1985-2000	/D2010-18
D 1498/30	Parish Vitalization	1992-2001	/D2010-18
D 1498/31	Use of Worship space		/D2010-18
D 1500/1	Parish Ministry Plan	2009	/D2010-18
D 1736/2	Hispanic Ministry	2001-2006	2012-08-14/13
D 1736/5	Dialogue on Motion #9	1999-2001	2012-08-14/13
D 1737/2	Correspondence	2006	2012-08-14/13
D 1737/7	Ministry Plan	2003	2012-08-14/13
D 1737/9	Motion #7	2001-2002	2012-08-14/13

Series 7/ CLERGY / WORSHIP RECORDS

7A) Clergy: material by & about parish clergy			
D 924 / 3	Clergy letters	1977..1987	/ D997-13
D 924 / 2	Clergy letters – as part of / all of parish newsletter	1988-1996	/ D997-13
D 926	Clergy Records: Adamson [only roughly sorted]		/ D997-13
- This box contains a variety of records, including: ~ parish council minutes, etc. ~ correspondence ~ printed material re issues ~ Interim Ministry ~ Parish Vitalization material ~ Discovery Groups			
D 1458/6	Sermons – Rev. William Derby	2007	/D2010-18
D 1458/7	Parish Profile and Derby Installation	2007	/D2010-18
D 1458/15	HR File David McKenzie [RESTRICTED]	1999	/D2010-18
D 1498/4	Clergy [with 2008 Parochial stats]	1987-2008	/D2010-18
D 1736/6	Correspondence and Notes re: "Parish Tensions" [FILE RESTRICTED]	2000	2012-08-14/13

7B) Worship may include Altar Guild, Choir, Worship Committee, service orders, pew leaflets			
D 924 / 8	Pew leaflets	1980 (1), 1983 (3), 1985-1986	/ D997-13
D 924 / 7	Pew leaflets	1987-1988	/ D997-13
D 924 / 6	Pew leaflets	1989-1990	/ D997-13
D 924 / 5	Pew leaflets	1991-1992	/ D997-13
D 924 / 4	Pew leaflets	1993	/ D997-13
D 925 / 10	Prayer Chain	1983	/ D997-13
D 1457/7	Bulletins	1994-1997	/D2010-18
D 1458/13	Special Services	2008	/D2010-18
D 1459/3	Worship Committee	1987-1991	/D2010-18
D 1459/22	Worship Committee	1987-2000	/D2010-18
D 1498/10	Worship and Liturgy	1991-2006	/D2010-18
D 1498/17	Bulletins	1998	/D2010-18
D 1498/18	Bulletins	1999	/D2010-18
D 1498/19	Bulletins	2000	/D2010-18
D 1498/20	Bulletins	2001	/D2010-18
D 1498/21	Bulletins	2002	/D2010-18
D 1498/22	Bulletins	2003-2004	/D2010-18

D 1498/23	Spanish Bulletins	2005-2007	/D2010-18
D 1498/24	Spanish Bulletins	2002	/D2010-18
D 1498/33	Special Services		/D2010-

1 Series 8/ PARISH GROUPS / ORGANIZATIONS

Children / Youth

D 925 / 1	Church School: workbook (nd.); student award	1915	/ D997-13
D 1458/11	Boy Scouts Charter	1931	/D2010-18
D 1458/12	Boy Scouts	2004-2006	/D2010-18

Adults

D 1459/4	Men's Club	1992-1999	/D2010-18
D 1459/15	Seniors Ministry		/D2010-18
D 1498	Altar Guild Minutes	1963-1969	/D2010-18
D 1498/32	Altar Guild Minutes and finances	1957-1961	/D2010-18
D 1499/7	Choir Minutes	1956-1963	D 1499/6
	Mortgage – St. Margaret Street Rectory	1992	/D2010-18

Series 9/ PARISH PUBLICATIONS / PUBLICITY

D 924 / 2	Newsletter: incorporated into seasonal Clergy Letter	1988-1996	/ D997-13
D 924 / 3	Tempo 3 issues, incomplete	1972, 1975, 1976	/ D997-13
D 924 / 3	Newsletter 7 issues, incomplete	1986-1987	/ D997-13
D 926 --	Large photo of church used for flyers & brochures	ca. 1987	/ D997-13

Series 10/ SPECIAL EVENTS / HISTORICAL MATERIAL / DONORS

10B) Historical Material

D 925 --	Visitor's Book	1951-1991	/ D997-13
D 926	Archives file	various	/ D997-13
G008	7 posters prepared for 75 th Anniversary events [see 11B), below for more details]	1987	/ D997-13
D 1458/17	History		/D2010-18
D 194 / 6	A History of St. Thomas' Anglican Parish, Vancouver, B. C. By the Rev. Frank Butler	1951	/
D 194 / 7-8	Miscellaneous historical notes	various	
D 1498	Guest Book from 65 th Anniversary	1977	/D2010-18
D 1498/29	75 th Anniversary and first service bulletins	1987	/D2010-18
D 1736/1	"Leaves of Gold"	1946	2012-08-14/13
D 1737/8	90 th Anniversary	2002	2012-08-14/13
In CD/DVD Binder -->	Centennial Weekend DVD	2012	/2012-06-19/4
D 197/11	Correspondence re Centennial video	2012	2012-06-19/4

Series 11/ NON-TEXTUAL RECORDS

11A) Architectural Plans: AD196, AD230, AD232

11B) Photographs:

G008	See file 925 / 11 re foster children 7 posters prepared for 75 th Anniversary events : posters include photographs, newspaper clippings & other printed material	1987	/D997-13
D 1737/10	Image of Stained Glass	nd	2012-08-14/13

11C) Microfilm Reels: DNW:090 & DNW:091

