

# **ARCHIVES OF THE ANGLICAN DIOCESE OF NEW WESTMINSTER PARISH RECORDS INVENTORY**

08.08      **ST. CATHERINES, PORT COQUITLAM**      [Microfilm info added: March 15, 2004][Updated: April 15, 2024]

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\*\*\*\*\*Records for a parish MAY appear under any or all of the following series headings. The heading will not appear in the inventory where no parish records for it are on deposit in the Archives.

Box / File      Item      Dates      / Accn. #

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**Series 1/    CONSECRATIONS / DEDICATIONS / INCORPORATIONS**

**Series 2/    VITAL STATISTICS RECORDS**

[Baptisms, Confirmations, Banns of Marriage, Marriages, Burials]

**Series 3/    SERVICE REGISTERS**

**Series 4/    VESTRY RECORDS**

- 4A)    Minutes / Reports
- 4B)    Finance
- 4C)    Property / Buildings / Equipment
- 4D)    Trustees Records

**Series 5/    CHURCH COMMITTEE RECORDS**

- 5A)    Minutes / Reports
- 5B)    Correspondence
- 5C)    Sub-Committees / Activities / Events
- 5D)    Church Office Files

**Series 6/    INCORPORATED BODIES WITHIN THE PARISH**

**Series 7/    CLERGY / WORSHIP RECORDS**

- 7A)    Clergy: material by & about parish clergy
- 7B)    Worship

**Series 8/    PARISH GROUPS / ORGANIZATIONS**

**Series 9/    PARISH PUBLICATIONS / PUBLICITY**

**Series 10/    SPECIAL EVENTS / HISTORICAL MATERIAL / DONORS**

- 10A)    Special Events
- 10B)    Historical
- 10C)    Donors

**Series 11/    NON-TEXTUAL RECORDS**

- 11A)    Architectural Plans
- 11B)    Photographs
- 11C)    Microfilm Reels
- 11D)    Other



D 2193/5 Church Building Secularization 1999

## Series 2/ VITAL STATISTICS RECORDS

[Baptisms, Confirmations, Banns of Marriage, Marriages, Burials]

D 259 --	<u>PARISH REGISTER</u> Baptisms 1911-1949 Confirmations 1913-1962 Marriages 1912-1957 Burials 1914-1966	<b>Reel: DNW 040</b>  N.B.: See Parish History notes at back of this register.	1911-1966	/ --
D 259 --	<u>PARISH REGISTER</u> Baptisms 1959-1964 Confirmations 1963-1979 Marriages 1957-1968 Burials 1966-1981	<b>Reel: DNW 149</b>	1957-1981	/ D995-22
D 259 --	Baptismal Register	<b>Reel: DNW 040</b>	1949-1959	/ --
D 354 --	Civil Marriage Register – register only partially used		1934-1944	/ D995-22
D 776 --	Civil Marriage Register		1946-1961	/ D995-22
D 776 --	Civil Marriage Register		1961-1968	/ D995-22
D 776 --	Civil Marriage Register		1968-1973	/ D995-22
D 941 --	Civil Marriage Register		1973-1982	/ D999-18
D 2366/14	Baptism Register (Oct. 11, 1964 - May 30, 1999)		1964-1999	
D 2366/15	Confirmation Register (April 20, 1980 – April 20, 1997)		1980-1997	
D 2366/16	Burial Register (Feb. 2, 1982 – June 21, 2000)		1982-2000	
D 2193/8-11	Funeral Records		2000-2009	
D 2193/15	Baptisms		2000-2003	
D 2193/25	Weddings		2001	
D 2193/24	Weddings		2005-2007	

## Series 3/ SERVICE REGISTERS

D 259 --	X 2 1906-1929; 1929-1956	<b>Reel: DNW 040</b>	1906-1956	/ --
D 942 --	X 2 1956-1989; 1990-1995	<b>Reel: DNW 149</b>	1956-1995	/ D995-22
D 2366/17	Vestry Book (June 4, 1995 – Dec. 26, 1999)		1995-1999	
D 2366/18	Vestry Book (Jan. 2, 2000 – Jan. 4, 2009)		2000-2009	
D 2366/19	Vestry Book (Jan. 6, 2009 – Aug. 15, 2016)		2009-2016	

## Series 4/ VESTRY RECORDS

D 938 -- Parish Profile 1993 / D999-18

### 4A) Minutes / Reports

D 354 --	Minutes [with Church Committee minutes]		1914-1918	/ --
D 354 --	Minutes [with Church Committee minutes]		1919-1925; 1929	/ --
D 354 --	Minutes [with Church Committee minutes]		1926-1928	/ --
D 354 --	Minutes [with Church Committee minutes]		1942-1954	/ --
D 354 --	Minutes [with Church Committee minutes]		1955-1959	/ --
D 354 --	Minutes [with Church Committee minutes]		1960-1962	/ --
D 354 --	Minutes [with Church Committee minutes]		1963-1966	/ --
D 2208 / 2	Special Vestry Meetings 1995-2006		1995-1999	
D 2208 / 3	Annual Vestry Meeting Minutes 2002-06		2002-2006	
D 2366/6	Annual Vestry Reports		1989-1999	

D 2366/7	Annual Vestry Minutes, Reports	2008-2014
D 2367/1	Annual Vestry Reports	1997
D 2367/2	Annual Vestry Reports	1998
D 2367/3	Annual Vestry Reports	1999
D 2367/4	Annual Vestry Reports	2000
D 2367/5	Annual Vestry Reports	2001
D 2367/6	Special Vestry Minutes (June 24, 2001)	2001
D 2367/7	Annual Vestry Reports	2002
D 2367/8	Special Vestry Minutes (November 3, 2002)	2002
D 2367/9	Annual Vestry Reports	2003
D 2367/10	Special Vestry Meeting (August 10, 2003)	2003
D 2367/11	Special Vestry Meeting (February 15, 2004)	2004
D 2367/12	Annual Vestry Reports	2004
D 2367/13	Annual Vestry Reports	2005
D 2367/14	Annual Vestry Reports	2006

## Series 4/ VESTRY RECORDS (cont.)

### **4A) Minutes / Reports (cont.)**

D 664 / 1	Minutes [with Church Committee minutes]	1966, 1968-1971	/ D998-25
D 664 / 3	Minutes, Reports & Statistics	1963	/ D999-18
D 664 / 4	Minutes 1963	1964	/ D999-18
D 664 / 5-22	Minutes, Reports & Statistics	1965-1983	/ D999-18
D 938 / 1-12	Minutes, Reports & Statistics	1984-1995	/ D999-18
D 1285 / 30	Minutes & Reports	1987-1997	/ D2008-12
D 1679/1	Annual Vestry Minutes and Reports	1997-2005	/2012-03

### **4B) Finance**

D 354 --	Accounts	1922-1951	/ D995-22
D 354 --	Cash Book	1951-1957	/ D995-22
D 941 / 1	Memorial Fund	1986-1988	/ D999-18
D 1286 --	Financial Ledger	1988-1990	/ D2008-12
D 1286 --	Financial Ledger	1982-1990	
D 1286 / 3	Assessment: Fair Share Apportionment to Diocese	1986-1990	
D 1286 / 4	Banking arrangements: Royal Bank	1986-1989	
D 1286 / 7	Statements of Cash Receipts and Disbursements	1989-1990	
D 1286 / 8	Financial Reports	1976-1991	
D 1286 / 9	Financial Statements	1996-1997	
D 1286 / 10	Treasurer's Conference	1987	
D 2367/32	Invoices (copies)	2002	
D 2367/35	Anglican Book Centre – Statements	1996-1999	
D 2367/36	Bible Reading Fellowship – Statements	1998-1999	
D 2367/37	Canadian Bible Society – Statements	1997-1998	
D 2399/2	Financial Statements – Operating Receipts, CTF	2002	
D 2399/4	Financial Statements – Operating Receipts, Income, CTF	2003	
D 2399/7	Financial Statements – Receipts, Income, CTF	2004	

### **4C) Property / Buildings / Equipment**

D 354 --	Building Fund – Expenditures & Receipts	1951-1954	/ --
D 941 / 4	Re: Building of Church Hall	1953-1954	/ D999-18
D 941 / 3	Property – re possible relocation of St. Catherine's	1972, 1974	
D 941 / 2	Re: Purchase of Communion vessels & ciborium [see 5C for records on Building Committee]	1959-1960	/ D999-18
D 1286 / 2	Property Assessment: City of Port Coquitlam	1989-1990	/ D2008-12
D 1286 / 6	Property Insurance	1986-1991	
D 1679/4	Sale of McAllister Property		/2012-03
D 2193/6	IKON Warranty and Maintenance Plan		

D 2193/20	Property Sale	2002
D 2193/20a	Property Sale	2001
D 2193/21	Mortgage Records	2004
D 2208 / 4	Security – Contracts + Reports (White Knight, Beretta, Make Your Mark)	1997-1998
D 2208 / 5	Tax Assessment / Property Assessment 2000	2000
D 2328-A/18	Redesign, Development	1993-1999
D 2328-A/20	Suncorp Valuation	1999
D 2366/3	Building and Visioning Committee – Property, Rebuilding, Selling, Development	1998-2000
D 2367/34	Augsburg Fortress	1996-2001
D 2399/3	Property Assessment	2003

## Series 5/ CHURCH COMMITTEE RECORDS

### **5A) Minutes / Reports**

D 354 --	Minutes [with Annual Vestry minutes]	1914-1918	/ --
D 354 --	Minutes [some minutes in book, below]	1921-1928	/ --
D 354 --	Minutes [with Annual Vestry minutes]	1919-1925; 1928-1934	/ --
D 354 --	Minutes [with Annual Vestry minutes]	1942-1954	/ --
D 354 --	Minutes [with Annual Vestry minutes]	1955-1959	/ --
D 354 --	Minutes [with Annual Vestry minutes]	1959-1962	/ --
D 354 --	Minutes [with Annual Vestry minutes]	1962-1966	/ --
D 664 / 1	Minutes [with Annual Vestry minutes]	1966-1973	/ D998-25
D 1285 / 1-29	Minutes & Agendas	1969-1997	/ D2008-12
D 1678/6	Minutes	1995	/2012-03
D 1678/7	Minutes	1997	/2012-03
D 1678/815	Minutes	1998-2004	/2012-03
D 2208 / 6	Parish Council Meeting Minutes	1998	
D 2208 / 7	Parish Council Meeting Minutes [2 copies]	2005	
D 2208 / 8	Parish Council Meeting Minutes + Vestry Meetings [2 copies]	2006-2007	
D 2208 / 9	Parish Council Meeting Minutes	2007	
D 2208 / 10	Parish Council Meeting Minutes	2008	
D 2208 / 11	Parish Council Meeting Minutes	2009	
D 2399/5	Parish Council – Minutes, Agenda	2003	
D 2399/8	Parish Council – Minutes, Agenda	2004	

### **5B) Correspondence**

D 664 / 2	Church Secretary	1955-1973	/ D999-18
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### **5C) Sub-Committees / Activities / Events**

D 941 / 5	Building Committee	1962-1963	/ D999-18
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### **5D) Church Office Files**

D 1678/2	Communication		/2012-03
D 1678/3	Congregational Life		/2012-03
D1678/4	Courier	1995-2000	/2012-03
D 1678/5	Music for the City	1998	/2012-03
D 1679/2	"Parish Timeline" – Intervention with Diocese	1999-2000	/2012-03
D 1679/3	"MCDC"	1999-2000	/2012-03
D 2193 / 2	SHARE Partnership/Relationship		
D 2193/3	Diocesan Synod	2013	
D 2193/12	Diaconate File – Rhonda		
D 2193/13	Church School		
D 2193/14	Youth + Young Adults		
D 2193/16	PWRDF Unit – Diocese of New Westminster		
D 2193/23	Organist (Position Description, etc)		

D 2193/26	Marriage Preparation Guide	
D 2193/27	Insurance Claim	2008
D 2193/28	Parochial Reports	2007/2008
D 2193/29-32	Parochial/Deanery Stats/Reports	2008-2013
D 2193/39	Parish Council Rosters	2005-2006, 2012-2013
D 2193/40	Prayers of the People	
<b>D 2208 / 12</b>	<b>Diocese of New Westminster Directory + Cycle of Prayer</b>	<b>2011-2014</b>
D 2328-A/24	Vision Evening – Oct. 5, 1996	1996
D 2328-A/25	An Outline of Parish History + Our Last Days (w/ File List)	1999
D 2366/5	Stewards in Action – Resource and Presenter’s Guide	1993
D 2366/8	Media Lists	
D 2366/9	Press Release samples	[2000]
D 2366/10	Photocopy lists	[2000]
D 2366/11	Local churches, various denominations Arts Council	[2000]
D 2366/12	Anglican Diocese and Parish addresses	[2000]
D 2366/13	Christian media	
D 2367/15	Advertising	2004-2005
D 2367/16	Newspaper advertising	2005
D 2367/17	Advertising – Tri-City News, The Now	2006
D 2367/18	Advertising (incl. newsclippings)	2007
D 2367/19	Advertising	2008
D 2367/20	Parish Lists	ca. 1997-2001
D 2367/21	Stewards in Action – Reports, Information	1995, 2005
D 2367/22	Long-range Planning	[1999]
D 2367/23	Seniors’ List	1998
D 2367/31	Missions to Seamen	1995
D 2367/33	Funerals	1998-1999
D 2367/38	Church School	1996-2002
D 2367/39	Anglican Journal	2000-2003
D 2367/40	Anglican Journal Lists	1996-2002
D 2367/41	“Church Meetings that Matter” (Margaret Jonsson)	
D 2396/37	Correspondence/Stewardship	mid-2000s
D 2399/6	Rev. Paul Strudwick – Position Offer	2004
D 2399/11	Bishop’s correspondence (Skelton) – grant	2017

## Series 7/ CLERGY / WORSHIP RECORDS

### **7A) Clergy: material by & about parish clergy**

D 941 / 8	Rev. Ray Edwards: correspondence	1976-1981	/ D999-18
D 1286 / 5	Salary / Benefits	1986-1994	/ D2008-12
D 2193/22	Rev. G. Dominey - Invoices		

### **7B) Worship**

D 942 / 3	Altar Guild – Minutes, finances	1962-1995	/ D999-18
D 942 / 2	Altar Guild – Duty Rosters, Flower lists	1964-1992	/ D998-25
D 940 / 12	Pew leaflets – special services	[nd.], 1980, 1986, 1993-1994	/ D999-18
	: Consecration of Church X 3 1980		
	: Dedication of organ X 2 1986		
	: Patronal Festival X 3 1992-1994		
	: Modern Liturgy for Family Service X 2 [nd.]		
D 953 / 1-13	Pew Leaflets: The Rev. H. E. Harris [Vol. 1-13]	June 1956-Dec. 1968	/ D999-18
D 939 / 1-15	Pew Leaflets	1969-1983	/ D999-18
D 940 / 1-11	Pew leaflets	1985-1995	/ D999-18
D 1286 / 1	Pew Bulletins	1996	/ D2008-12
D 1677/1-5	Bulletins	2004-2008	/2012-03
D 2193/17	Worship Committee	2005-2006	
D 2193/18	Worker’s Compensation	2002	
D 2193/19	Personnel – Organist (Restricted/Confidential)		

D 2328/1	Bulletins – July-Dec. 2014	2014
D 2328/2	Bulletins – Jan.-June 2014	2014
D 2328/3	Bulletins – Sep.-Dec. 2013	2013
D 2328/4	Bulletins – May-Aug. 2013	2013
D 2328/5	Bulletins – Jan.-April 2013	2013
D 2328/6	Bulletins – Sep.-Dec. 2012	2012
D 2328/7	Bulletins – May-Aug. 2012	2012
D 2328/8	Bulletins – Jan.-April 2012	2012
D 2328/9	Bulletins – Sep.-Dec. 2011	2011
D 2328/10	Bulletins – May-Aug. 2011	2011
D 2328/11	Bulletins – Jan.-April 2011	2011
D 2328-A/1	Bulletins – Sep.-Dec. 2010	2010
D 2328-A/2	Bulletins – May-Aug. 2010	2010
D 2328-A/3	Bulletins – Jan.-April 2010	2010
D 2328-A/4	Bulletins – Sep.-Dec. 2009	2009
D 2328-A/5	Centenary Celebration Service – Nov. 22, 2009	2009
D 2328-A/6	Bulletins – May-Aug. 2009	2009
D 2328-A/7	Bulletins – Jan.-April 2009	2009
D 2328-A/8	The Feast of St. Francis	2007
D 2328-A/9	Celebration of a New Ministry – Feb. 2, 1999	1999
D 2328-A/10	Celebration of Holy Baptism	[n/a]
D 2328-A/21	The Feast of St. Francis	2006
D 2328-A/22	The Feast of St. Francis	2005
D 2328-A/23	“The Consecration Anniversary Hymn” – Cannon W.H. Davidson, Montreal	1928
D 2367/24	Prayers of the People	2005
D 2367/25	Prayers of the People	2006
D 2367/26	Prayers of the People	2007
D 2367/27	Prayers of the People	2008
D 2367/28	Prayers of the People	2009
D 2367/29	Prayers of the People	2010
D 2367/30	Prayers of the People	2011
D 2399/9	Worship at St. Catherine’s – Appreciative Interview	[2004]
D 2399/10	Sunday Worship/Church Committee	[2004]

**Series 8/ PARISH GROUPS / ORGANIZATIONS**

**MEN’S GROUPS**

D 776 --	Brotherhood of Anglican Churchmen – St. Catherine’s Chapter – finances [1958-63], member lists [1961-63]	1958-1963	/ D999-18
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**WOMEN’S GROUPS**

D 776 / 1	St. Catherine’s Church Guild – minutes	1951-1963	
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**Series 9/ PARISH PUBLICATIONS / PUBLICITY**

D 1678/1	“Courier” newsletter	1993-2006	/2012-03
D 2193/38	Paul’s Place Community Kitchen		
D 2193/41	One Man’s Life: Biography of Harry Richard Watts		

**Series 10/ SPECIAL EVENTS / HISTORICAL MATERIAL / DONORS**

**10B) Historical Material**

D 354 / 1	Brief history	[nd.]	/ --
D 259 / 1	Newspaper clippings [some not dated!]	various	/ --
D 941 / 6	Miscellaneous historical materials (building history/clippings/photos)	various	/ D999-18

D 941 / 7	Special Events Bulletins (includes: Coronation Service, Consecration Service, Dedication of Church and Memorial Organ)	1953-1992
D 2193 / 1	Centenary Celebration	2009
D 2193/5	Harvest of Hope	
D 2193/7	Harvest of Hope	1997
D 2193/33	The Magician's Nephew (Play)	2010
D 2193/34	Parish Plays	
D 2193/35	Parish Plays – 2 –	
D 2193/36	Parish Plays – 3 –	
D 2193/37	Parish Plays – 4 –	
D 2208 / 1	Misc. – Stewardship Forum Agenda, Prayers of the People 2012-14, Newspaper clippings, Theatre License	1994-5, 2001-2, 2012-14
D 2328-A/11	The Lion, the Witch and the Wardrobe – Script	2004
D 2328-A/12	The Lion, the Witch and the Wardrobe – Liturgical Arts Program Registration Form	2004
D 2328-A/13	The Lion, the Witch and the Wardrobe – Permission Slips	2004
D 2328-A/14	The Lion, the Witch and the Wardrobe – SOCAN Invoice; Performance Registration	2004
D 2328-A/15	The Lion, the Witch and the Wardrobe – Terry Fox Theatre Agreement, Info	2004
D 2328-A/16	The Lion, the Witch and the Wardrobe – NOW Newspapers Invoice, Newspaper ad	2004
D 2328-A/17	The Lion, the Witch and the Wardrobe – Ticket Sales	2004
D2328-A/26	Newsclippings – Parish Move	1999
D2366/1	Centenary Plaque (1909-2009)	2009
D2366/2	A History of St. Catherine's Anglican Church (Pat Patterson)	2005
D 2366/4	Newsclippings – Property	[1999]
D 2366/20	Brotherhood of Anglican Churchmen – Pledge sign	
D 2366/21	Enduring Threads – Ecclesiastical Textiles of St. John the Divine Church (Jennifer Iredale)	
D 2366/22	Old Missal Book	
D 2396/34	Newsletters	1999-2013
D 2396/35	History/Consecration	
D 2396/36	Clippings	
D 2399/1	The Parish Treasurers' Manual	2002

## Series 11/ NON-TEXTUAL RECORDS

**11A) Architectural Plans** AD 059, AD 060, AD 061 & AD 063

**11B) Photographs**

D 941 / 9 miscellaneous historical photographs various / D999-18

**11C) Microfilm Reels** DNW # 040 [D993-06]  
DNW # 149